

Rental Property Income and Expense List

Please use one form per rental property

Please enter data into YELLOW cells only

Name:		Tax Year:	
Address of Rental:		# of units:	
Revenue		Annual Total	Notes
Gross rent			
Expenses		Annual Total	Notes
Advertising			
Insurance			
Mortgage interest			
Office expenses			
Legal, accounting and other professional fees			
Management and administration fees			
Maintenance and repairs			
Salaries, wages, and benefits (including employer's contributions)			
Property taxes			
Travel			
Utilities, including telephone			
Motor vehicle expenses			
Bank charges			
Cable & internet			
Other			
Capital Additions		Annual Total	Please provide invoices for all capital additions
Item #1			
Item #2			
Item #3			
Item #4			

If the unit is part of your home, please provide:

1) Square footage of the entire home

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2) Square footage of the rental unit

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3) All costs above should be the total for the entire home, not just the rental unit